

BOWDOIN COLLEGE EMPLOYEE GUIDELINES for WORKPLACE ACCIDENT/INJURY

1. **Report the accident or incident to your supervisor immediately!** Supervisors will fill out a Supervisor's Report of Incident/Accident and forward it to Human Resources and the Manager of Environmental Health & Safety.
2. **Complete t** (www.bowdoin.edu/hr/workplace-safety).
3. If you seek medical care for an injury caused by your work at Bowdoin College, the College has the right to direct you to an occupational medical provider during the first 10 days. In most cases it may be beneficial for you to use designated